# Project Manager for 3XN - New York

3XN is looking for a Project Manager to join our studio in New York City. You will be working on a range of exciting, North American-based projects in an open, innovative, and design-oriented environment.

We are looking for experienced designers who are passionate about value-driven, high-quality architecture at both the conceptual and detail level. This is a unique opportunity to join a dynamic, multicultural office with friendly colleagues and opportunity for professional development.

**Responsibilities**:

- Lead and coordinate projects through all phases including schematic design, design development, construction documentation, and construction administration.
- Manage project schedules, budgets, and consultant coordination.

**Qualifications**

- Professional degree in Architecture
- Minimum **10 years** of experience in all phases of design and documentation, from Concept Design through Construction Documentation (project management experience required)
- Strong conceptual and technical design skills, with the ability to produce design options both independently and collaboratively.
- Experience coordinating with consultants and managing multidisciplinary teams.
- Self-motivated, flexible, and enthusiastic about advancing the studio.
- Excellent communication skills, with fluent written and spoken English.
- Ability to manage multiple concurrent projects and deadlines.
- Available to work full-time in person in New York, NY

**Software & Technical Skills**

- High proficiency with Revit, additionally Rhino, Enscape and the Adobe Suite will be useful.
- Strong understanding of construction documentation standards and technical detailing.
- Knowledge of sustainable design strategies and building performance standards

**Work Environment & Benefits**

- Collaborative studio environment with a global network of professionals recognized for design excellence and innovation.
- Opportunities for professional growth and advancement
- Benefits include health insurance stipend, company-match 401K, and benefits for professional development. Expected salary range is $95,000-$125,000 depending upon capabilities and relevant experience.

**How to apply?**

Please submit your cover letter, CV, and portfolio in the link below. Positions will be filled as soon as possible. Interviews will be held as qualified applications are received.

**About 3XN**

At 3XN we believe that buildings are more than the sum of their parts and we are constantly seeking to achieve a new synthesis of design, program, and context. Our buildings are uniquely matched to each project, and we always seek to combine beauty, functionality and meaning by putting people at the center of design.

Research and exploration is essential to our design process as it allows us to push the boundaries of both aesthetics and functionality. We see our work as a continued series of

ideas with each project building on the previous, allowing us to constantly evolve and develop our perception and approach of design.